



7226 Lee Deforest Drive, Suite 103 • Columbia, MD 21046
Phone: (443) 545-1200 • Fax: (443) 545-1220

April 25, 2019

Department of the Navy
Facilities Engineering & Acquisition Division
4457 McMahon Rd, Bldg 551
Indian Head, MD 20640

Attn: (b) (6), Contract Specialist

Contract: N40080-10-D-0496-0030; Restore Interior and Building Systems at Bldg 1600

RE: PCO #28 – Late Fees for Temporary Facility

Mr. Morris,

Allen & Shariff Construction (ASC) respectfully submits the attached change order for the costs associated with the delayed execution of MOD 10.

There is no request for an extension of the contract time with this change order.

If you have any questions or require additional clarification regarding this Change Order Request, please call us at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'K. Farrell', written in a cursive style.

Karin Farrell
Project Manager
Allen & Shariff Construction Services, Inc

ESTIMATE FOR CONTRACT MODIFICATION

DATE: 25 Apr 19

NAVFAC 4330/43

CONTRACT TITLE:

CONTRACT NO: N4008010D0496-0030

Restore Interior and Building Systems at Bldg 1600

ROICC OFFICE:

PWD NSA Indian Head

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DESCRIPTION:

RFP PCO 028 - Late Fees for Temp Facility MOD10 Execution

PRIME CONTRACTOR'S WORK				Revisions/Comments
1. Direct Materials			\$3,457.09	
2. Sales Tax on Materials	3.00% of line 1	0.00%		
3. Direct Labor			\$0.00	
4. Insurance, Taxes, and Fringe Benefits	21.00% of line 3	21.00%	\$0.00	
5. Rental Equipment			\$0.00	
6. Sales Tax on Rental Equipment	6.00% of line 5	6.00%	\$0.00	
7. Equipment Ownership and Operating Expenses			\$0.00	
8. Subtotal (add lines 1-7)			\$3,457.09	
9. Prime's Field Office Overhead	0.00% of line 8	3.0%	\$103.71	
10. SUBTOTAL (add lines 8 and 9)			\$3,560.80	

Prime's Remarks:

SUBCONTRACTOR'S WORK				
11. Direct Materials			\$0.00	
12. Sales Tax on Materials	0.00% of line 11	0.00%	\$0.00	
13. Direct Labor			\$0.00	
14. Insurance, Taxes, and Fringe Benefits	0.00% of line 13	0.00%	\$0.00	
15. Rental Equipment			\$0.00	
16. Sales Tax on Rental Equipment	0.00% of line 15	0.00%	\$0.00	
17. Equip. Ownership and Operating Expns			\$0.00	
18. SUBTOTAL (add lines 11-17)			\$0.00	
19. Field Overhead	0.00% of line 18	0.00%	\$0.00	
20. Home Office Overhead	0.00% of (18+19)	0.00%	\$0.00	
21. SUBTOTAL (add lines 18, 19, & 20)			\$0.00	
22. Profit (as determined)	% of line 21	0.00%	\$0.00	
23. SUBTOTAL (Add Lines 21& 22)			\$0.00	

Sub's Remarks:

SUMMARY				
24. Prime Contractor's Work (from line 10)			\$3,560.80	
25. Sub-contractor's Work (from line 23)			\$0.00	
26. SUBTOTAL (add lines 24 & 25)			\$3,560.80	
27. Prime's Field Office Overhead on sub.	9.00% of line 25	9.00%	\$0.00	
28. Prime's Home Office Overhead	6.00% of line 26	6.00%	\$213.65	
29. SUBTOTAL (add lines 26, 27 & 28)			\$3,774.45	
30. Prime's Profit (as determined)	8.00% of line 29	8.00%	\$301.96	
31. SUBTOTAL (add lines 29 and 30)			\$4,076.41	
32. Prime Contractor's Bond Premium	1.50% of line 31	1.50%	\$61.15	
33. TOTAL COST (Add Lines 31 and 32)			\$4,137.56	

Prime Contractor name: Allen & Shariff, INC

Subcontractor name: See attached

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Signature & Title of preparer: Karin Farrell / Project Manager

Note:

Date: 25 Apr 19

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ESTIMATE FOR CONTRACT MODIFICATION

CONTRACT NO: N4008010D0496-0030

BREAKDOWN OF DIRECT COSTS					DATE: 25 Apr 19					
ITEMS OF WORK FOR Prime Contractor	QTY	UNIT	MATERIAL		LABOR		O R	EQUIPMENT		
			Unit Cost	Total Cost	Unit Cost	Total Cost		Qty	Rate	Total
1. Other Direct OH Costs (See Backup)	1	LS	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
2. ASC Supervision (See Backup)	1	LS	\$0.00	\$0.00	\$0.00	\$0.00				\$0.00
3.				\$0.00		\$0.00				\$0.00
4.				\$0.00		\$0.00				\$0.00
5. Trailer Rental Late Fees			\$3,457.09	\$3,457.09		\$0.00				\$0.00
6.				\$0.00		\$0.00				\$0.00
7.				\$0.00		\$0.00				\$0.00
8.				\$0.00		\$0.00				\$0.00
9.				\$0.00		\$0.00				\$0.00
10.				\$0.00		\$0.00				\$0.00
11.				\$0.00		\$0.00				\$0.00
12.				\$0.00		\$0.00				\$0.00
13.				\$0.00		\$0.00				\$0.00
14.				\$0.00		\$0.00				\$0.00
15.				\$0.00		\$0.00				\$0.00
16.				\$0.00		\$0.00				\$0.00
17.				\$0.00		\$0.00				\$0.00
18.				\$0.00		\$0.00				\$0.00
19.				\$0.00		\$0.00				\$0.00
20.				\$0.00		\$0.00				\$0.00
21.				\$0.00		\$0.00				\$0.00
22.				\$0.00		\$0.00				\$0.00
23.				\$0.00		\$0.00				\$0.00
24.				\$0.00		\$0.00				\$0.00
25.				\$0.00		\$0.00				\$0.00
DIRECT Prime Contractor's TOTALS				\$3,457.09		\$0.00	R	Total (Rental)		\$0.00
							O	Total (Owned)		\$0.00

ITEMS OF WORK FOR Subcontractor	QTY	UNIT	MATERIAL		LABOR		O R	EQUIPMENT		
			Unit Cost	Total Cost	Unit Cost	Total Cost		Qty	Rate	Total
1. Proposals Attached for the Following:				\$0.00		\$0.00				0
2.				\$0.00		\$0.00				0
3.				\$0.00		\$0.00				0
4.				\$0.00		\$0.00				0
5.				\$0.00		\$0.00				0
6.				\$0.00		\$0.00				0
7.				\$0.00		\$0.00				0
8.				\$0.00		\$0.00				0
9.				\$0.00		\$0.00				0
10.				\$0.00		\$0.00				0
11.				\$0.00		\$0.00				0
12.				\$0.00		\$0.00				0
13.				\$0.00		\$0.00				0
14.				\$0.00		\$0.00				0
15.				\$0.00		\$0.00				0
16.				\$0.00		\$0.00				0
17.				\$0.00		\$0.00				0
18.				\$0.00		\$0.00				0
19.				\$0.00		\$0.00				0
20.				\$0.00		\$0.00				0
21.				\$0.00		\$0.00				0
22.				\$0.00		\$0.00				0
23.				\$0.00		\$0.00				0
24.				\$0.00		\$0.00				0
25.				\$0.00		\$0.00				0
DIRECT Subcontractor's TOTALS				\$0.00		0	R	Total (Rental)	0	
							O	Total (Owned)	0	

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Estimated Late Fees for Rental				1.50%	late charge	
Feb Rental	\$36,840.30					
Monthly Late Charge		\$35.00				
1.5% Late Fee		\$553.13				
Total			\$37,428.43		as of Feb, 2019	
March Rental	\$36,840.30					
Previous unpaid Rent	\$37,428.43					
Monthly Late Charge		\$35.00				
1.5% Late Fee (accrued)		\$1,114.56				
Total			\$75,418.29		as of March, 2019	
April Rental	\$36,840.30					
Previous unpaid Rent	\$75,418.29					
Monthly Late Charge		\$35.00				
1.5% Late Fee (accrued)		\$1,684.40				
Total			\$113,977.99		as of April, 2019	
		\$3,457.09		Accrued Late fees through April 2019		

(b) (6)

The below is the breakdown from the Terms & Conditions of the lease agreement. This should help in figuring out the late costs.

ANY AMOUNTS NOT PAID WITHIN TWENTY (20) DAYS OF THE DUE DATE SET FORTH ON THE INVOICE SHALL BE SUBJECT TO AN INTEREST CHARGE OF 1½% PER MONTH OR THE MAXIMUM AMOUNT PERMITTED BY LAW, WHICHEVER IS LOWER, OF THE AMOUNT IN ARREARS FOR THE PERIOD SUCH AMOUNT REMAINS UNPAID PLUS AN ADMINISTRATIVE LATE CHARGE OF \$35.00 PER MONTH FOR EACH MONTH THE INVOICE REMAINS UNPAID.

(b) (6)

WILLSCOT

(b) (6)

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(b) (6)

Subject: Late Fees for Delayed Payments

(b) (6)

I hope everything is well.

When we talked last time, I informed you that our client has lapsed in paying us for the rental of this facility, which has forced us to lapse in paying you.

We have been informed that the client is in the process of procuring the funds, and they have requested that we provide them with the costs for a late payments etc.

Can you please let us know what all of the costs will be for late payments?

Thank you,

(b) (6)



Corporate Operations
901 S. Bond Street, Suite 600
Baltimore, MD 21231-3357

INVOICE

Invoice #	Amount Due	Due Date
6622593	36,840.30	03/29/2019
PLEASE REMIT PAYMENT VIA ACH OR GO TO BILLTRUST Use Hyperlink http://willscot.billtrust.com		Amount Enclosed

Do not include correspondence with your remittance. Correspondence should be directed to the Williams Scotsman Branch address indicated below.

Billed to:

Go paperless by paying via ACH or remit payment to:

ALLEN & SHARIFF CONSTRUCTION SVCS LLC
ATTN: ACCOUNTS PAYABLE
7061 DEEPAGE DRIVE
COLUMBIA, MD 21045

WILLIAMS SCOTSMAN, INC.
PO BOX 91975
CHICAGO, IL 60693-1975

6.2.1

20858160

1135535

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▲ Please detach and return top portion with your payment to insure proper credit to your account. Thank you. ▲

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INVOICE



Questions regarding your account
should be directed to:

Williams Scotsman
2505 Aurora Place
Waldorf, MD 20601-4641
888-378-9084

Invoice Date:	03/29/2019	Unit Location
Invoice #:	6622593	Allen & Shariff Construction Svcs LLC Indian Head Naval Base INDIAN HEAD, MD 20640
Due Date:	03/29/2019	
Customer #:	20858160	Purchasing Agent
	21	Ryan Hossick

www.willscot.com

Federal ID NO. 52-0665775 The buyer agrees to pay all applicable state and municipal taxes on this transaction.

UNIT NO.	BILLING TERM	DESCRIPTION	AMOUNT
When paying multiple invoices, please enclose all remittance forms or a list of all dollar amounts paid on each invoice number to assure accurate timely application of payment. Billing questions may be emailed to: customerassistance@willscot.com			
CPX-115144	03/29/19 THRU 04/28/19	RENT MULTI-SECTIONAL CONTRACT NO: 1411972 PROJECT #: N62470-09-D-9043 PROJECT NAME: BUILDING 1600 RENOVATIONS MODSPACE UNIT # 2204299 2204300, 2204301, 2204302 2204303, 2204304, 2204305 2204306, 2204307 VAP FURNITURE-DESK SALES TAX	34309.00 446.00 2085.30
CURRENT INVOICE AMOUNT DUE:			36,840.30
OPEN INVOICE(S) as of 03/29/2019			
Due Date	Invoice #	Open Amount	
01/29/2019	6391032	36840.30	
03/01/2019	6481958	36840.30	
CS Review: _____		Date Reviewed: _____	
Job #: _____		Cost Code: _____	
~		~	
PM Approval: _____		Date Approved: _____	
Amt. Approved: _____			

Late fees of 1 ½% per month on all past due accounts. A \$30.00 fee will be charged for any returned checks.